KVARNGÄRDESSKOLAN UPPSALA INTERNATIONAL SCHOOL

# Information about Skola24 to guardians

**In Skola24 you can:**

• See your child's absence (which can also be seen as a graphic absence report)

• Notify the school that you have seen your child's absence by "Ta del av visad frånvaro"

• Report absence part of the day or several days

• Take part of your child's schedule in the system or via an App. (These settings are made on each school)

When your Skola24 account is registered you will receive an email with an activation code.

The activation code can also be distributed in paper form if the school chooses.

With the activation code you activate your own account and then choose your personal username and password. Then you can start using Skola24. (www.skola24.se)

Manuals are also available in the system (Hjälp & dokumentation)

**Text services**

To get access to absences by a text message, the guardian's mobile number is required.

**Phone Skola24**

At a full day absence, call 0515-777601. For this, the custody account is not needed.

**Skola24 Mobile App**

For schools that have custody account can now guardians of absence report via

Mobile App.

Absence notification can be made up to five days ahead of time and even part of the day. The App is free and works for both iPhone and Android.

The App can be downloaded via the App Store or Play Store. (Search “Skola24”).

**To consider**

Please note that you are responsible for your username, password, and activation code to Skola24.

Do not reveal to unauthorized. You are responsible to update your details such as email and mobile numbers. Go to **Start> Inställningar>Mina inställningar** in Skola24. Skola24 is free for guardians.